



Version 3.0

Installation and User Manual



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Contents

Using This Help	3
Text Conventions	4
Special Messages	5
Locating Help	6
About Tell Friend v2	7
What's New in Kmita Tell Friend v2?	8
Kmita Tell Friend v2 Requirements.....	9
Getting Started	10
Uploading to the Server	11
Setting Folder Permissions	12
Creating and Editing Form Configurations	16
Editing a Form Configuration	20
Basic Kmita Tell Friend v.2 Features	22
Data storage in Text File and in MySQL Database.....	28
The HTML Recommend Form	31
The Form	32
Changing SMTP Settings	35
Other Options and Settings	39
Changing the Kmita Admin Language	40



Chapter 1

Using This Help



Thank you for buying Kmita Tell Friend V2 for your website forms. Please take a moment to familiarize yourself with the special text and messages used throughout this guide.

Text Conventions

The examples below explain the specially formatted text used in this guide.

- HTML code appears in Green colored Text :
`<form method="post" action="">`
- The names of the input form tags appear in Bold Type : **formname, Email**
- PHP code appears in Brown colored Text :
`<? $to = you@yourdomain.com; ?>`
- 1. File names appear in Italics Text : *setup.php* , *setup.asp*
- URL appear in Bold Blue text : **<http://www.kmita-mail.com>**
- Email address appears in Blue text : wecare@kkeim.com



Special Messages

The following words and symbols have special meaning in this guide.



Note : Important information concerning the operation of Kmita Tell Friend V2



Caution: Failure to follow directions may result in malfunctioning and data loss.



Error: Failure to follow directions could lead to the errors listed in this box.



Locating Help

Kmita Mail provides you with several ways to find help.

1. Setup Manual
2. Knowledgebase : [http:// support.kkeim.com/faq](http://support.kkeim.com/faq)
3. Ticket Support : [http:// support.kkeim.com/](http://support.kkeim.com/)



Note: Always mention Location of Kmita Tell Friend on your server and the form you are trying to integrate with Kmita Mail when communicating with Support.



Chapter 2 **About Tell Friend v2**



What's New in Kmita Tell Friend v2?

Kmita Tell Friend v2 is the latest version for Kmita Tell Friend. The new version now has

- Spam Proofing
- Option of changing the language of the Admin Panel.
- Integrates into Kmita Admin
- Template based Email to sender
- Template based Email to admin
- Data writing, Mysql database.
- Report Generation
- Template based success and error page.
- Dynamic URL passing
- SMTP settings page
- Blocked IP page



Kmita Tell Friend v2 Requirements

Since Kmita Tell Friend is installed on your server. Your server should fulfill the following requirements. Kmita Mail can be installed on mostly any Linux, Unix or Windows Server as we have kept the PHP requirements to very low.

- PHP 4.1.0 or higher installed on the server running in Normal Mode.
- Send Mail installed or any SMTP server with or without authentication.
- GD2 Library (for CAPTCHA Image Security)
- MySQL Writing privileges(if you wish to add data to database)



Chapter 3 **Getting Started**



Uploading to the Server

You have downloaded the ZIP file from your account [<http://login.kkeim.com>]

Since the script is in PHP therefore follow the procedure below.

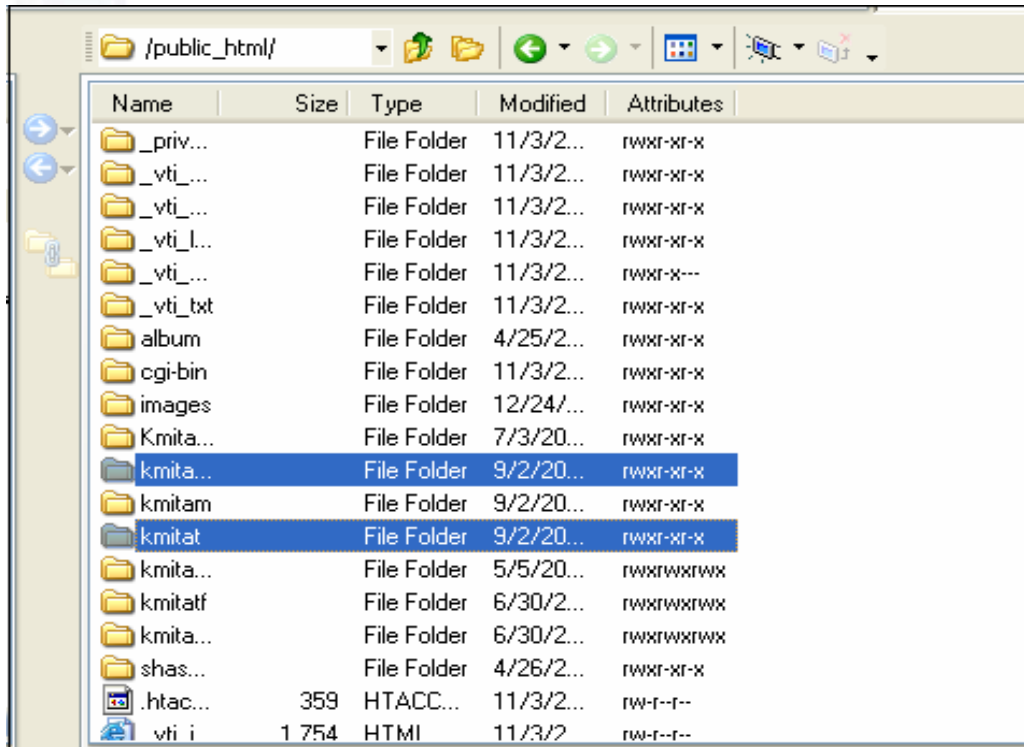


Note : On UNIX and Linux folder is referred to as “directory” . Since most of the people use Windows as their operating system, we would refer directory as folder in this help document.

Unzip the contents of the ZIP on your local hard drive, preferably on your desktop.

Now connect to Internet, open your favorite FTP program. Some of the most common FTP programs are CuteFTP, WS_FTP, AceFTP (Freeware), etc.

Upload the “**upload**” folder to the HTML root of your website. The root of your website may be called as *htdocs*, *httpdocs*, *wwwroot*, *www_public*, *www*, *public_html*/



Setting Folder Permissions

Kmita Tell Friend creates files and folders on your server and requires read, write and execute permissions.

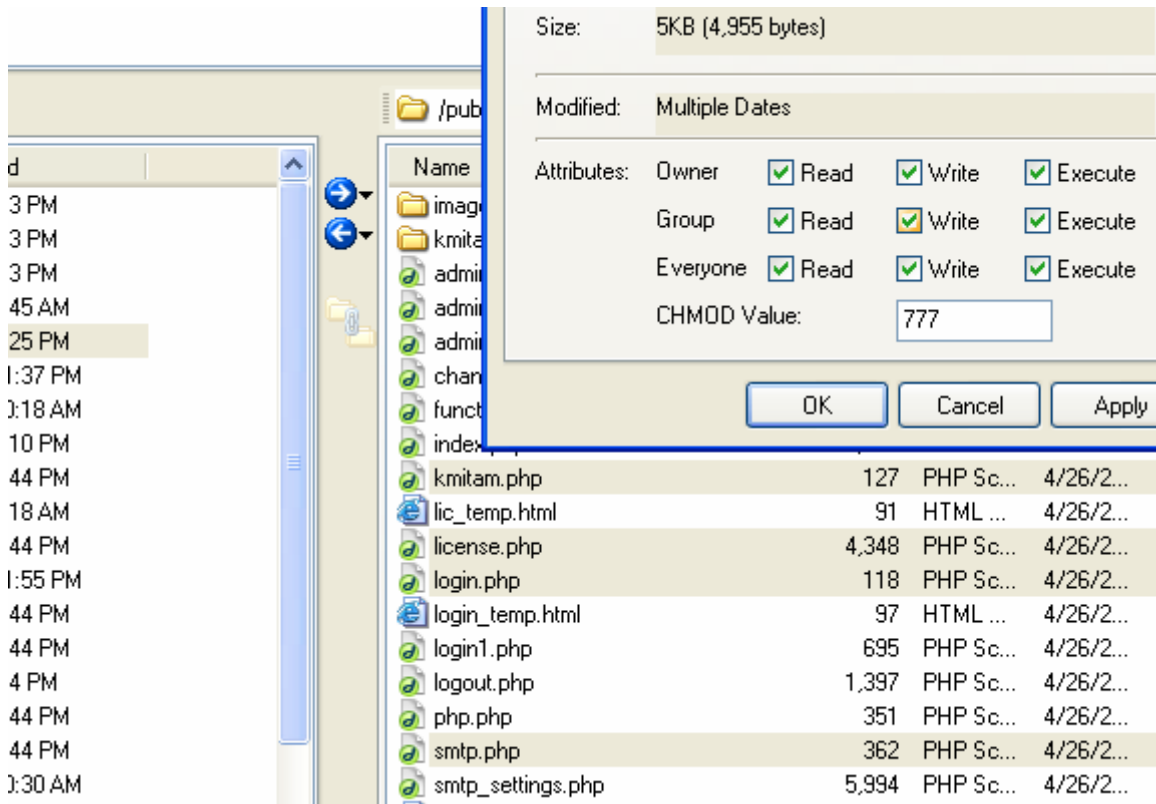
The following files and folders require CHMOD 777

File / Folder	Permission [CHMOD]
/kmitaadmin/sntp.php	777
/kmitaadmin/login.php	777
/kmitaadmin/kmitat.php	777
/kmitaadmin/login.php	777
/kmitaadmin/kmitat/data/	777
/kmitat/temp/	777



The image below shows the view of ACE_FTP. Right Click on the “kmitaadmin” folder and click properties.

Select all the checkboxes or type CHMOD value directly to 777 and click “OK”.





Entering License Information

Now that you have uploaded and set permissions, you now need to Open your browser window.

Enter : <http://www.yourwebsite.com/kmitaadmin/> to get page like this.

A screenshot of the 'Kmita Admin' login page. The page has a light gray background and a white header with the 'Kmita Admin' logo. Below the header, there is a section titled 'Kmita Website Administration'. Inside this section, a text prompt reads 'Please enter your Administration Username and Password.' There are two input fields: 'Username' with the text 'admin' and 'Password' with masked characters. A 'Login' button is positioned to the right of the password field. At the bottom of the page, there is a small copyright notice: '© K&E Info Media 2008'.

Enter your username and password which are set as “admin” and “admin” respectively. You can change the password once you login into kmita Admin.

A screenshot of the 'Kmita Admin' dashboard after successful login. The page features the 'Kmita Admin' logo at the top left and a 'Change' link at the top right. A main content area is titled 'Kmita Mail Administration' and contains a list of menu items: 'List of Forms', 'Banned IP Addresses', 'SMTP Settings', and 'License Management'. A mouse cursor is hovering over the 'License Management' link. In the top right corner of the main content area, it says 'Version : 3.0'.

A screenshot of the Kmita Admin web interface. The page title is "Kmita Admin" with a "Change" link. The main heading is "License Management". Below this, there is a message: "For Kmita software to work, you need to acquire a license key. To get the license key, you have to login at <http://login.kkeim.com/>". There are two input fields: "Website URL" with the value "http://kkit2/2002" and "Enter License Key" which is empty. A "Check" button is next to the license key field. At the bottom, there is a "Save License" button.

Goto <http://login.kkeim.com> . Using your username and password sent to you, login into your account and create your Kmita Tell Friend v2 Key.

Enter the key in the field shown in the figure above and press "Save License".

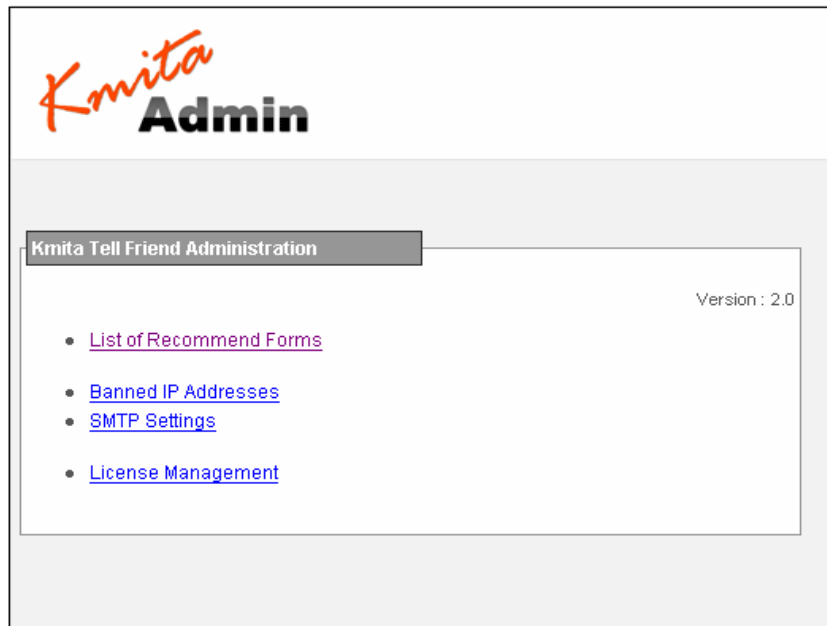
If you get several PHP warnings after saving the password, there is a problem with the Permissions provided to "*kmitaadmin/kmitat.php*". Please see "Setting Folder Permissions"



Chapter 4 **Creating and Editing Form Configurations**



Creating a Form Configuration



Click on “**List of Recommend Forms**” to view the list of form configurations. Since this is the first time you are opening this page, you’ll not see any form configuration file.

Click on “**To create a new form Click Here**”.



Kmita Admin

[Change Password](#)

[Administration Home](#) > Kmita Tell Friend List of Recommend Forms

Find the list of all the Recommend forms already setup below. You can edit the form processing setting also delete.

[To create a new Form Click here](#)

File Name	File Size	Actions
test0.php	1.705 KB	HTML Code Change Settings Report

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Kmita Admin

[Change Password](#)

[Administration Home](#) > [Kmita Tell Friend List of Recommend Forms](#) > Add Recommend Form

Enter some name for your recommend setting. For ex. Homepage, FAQ,etc.

Name of the form

Enter your primary email address.
(Can be changed later)



You'll need to fill some name for the form like: contact, feedback, registration, etc. You also need to fill a primary email address for the form, preferably, the email address which will receive all the administrator emails. The email address is used for default settings can be changed later.

Press "**Create**" button to build the configuration files.

You can now either go back to the "**List of Recommend Forms**" to use directly with default settings [Gobo Chapter #]or "**Edit the form settings**" to customize your form processing further.



Editing a Form Configuration

Goto the Kmita Tell Friend v.3 List of Forms Page. You should see the form/s you have previously created.

The screenshot shows the Kmita Admin interface. At the top left is the 'Kmita Admin' logo. On the top right, there is a 'Change P' link. Below the logo, the breadcrumb 'Administration Home > Kmita Tell Friend List of Recommend Forms' is visible. A paragraph of text reads: 'Find the list of all the Recommend forms already setup below. You can edit the form processing se also delete.' Below this is a link: 'To create a new Form Click here'. A table with three columns is shown: 'File Name', 'File Size', and 'Actions'. The table contains one row with the following data:

File Name	File Size	Actions
test0.php	1.705 KB	HTML Code Change Settings E

Click on “**Change Settings**” to edit the configuration file.



Kmita Admin

[Change Password](#) [Logout](#)

[Administration Home](#) > [Kmita Tell Friend List of Recommend Forms](#) > Edit Form [test0.php]

You can edit the settings by clicking on the tabs below. On making changes click 'Save Settings' on the bottom of the page.

General Settings | Recommend Email | Sender's Email | Admin Email | Data Storage

General Settings

Success and Error Page Settings
Success page is the page which the visitor sees after successful completion of the Recommend process. The visitor views error Page when form data is not submitted due to some reason.

Success and Error pages can either be HTTP URL or your website SERVER Path. Following is the server path of your HTML root for your reference.

`/home/kmitas/public_html/kmitat/`

Success Page	<input type="text" value="/home/kmitas/public_html/kmitat/kmitat/thanl"/>
Error Page	<input type="text" value="/home/kmitas/public_html/kmitat/kmitat/error"/>
Error text shown when the sender does not fill his name and details correctly.	<input type="text" value="There is an error in either your Name or Ema"/>
Error text shown when the sender does not fill friends name and details correctly.	<input type="text" value="There is an error in your Friend's Name or Er"/>

You'll be able to see the following tabs on this page (above)

1. General Settings
2. Recommend Email
3. Senders Email
4. Admin Email
5. Data Storage

You can change any settings on the page and press "Save Settings" button on the bottom of the page.



Kmita
Tell Friend **v2**

Chapter 5 **Basic Kmita Tell Friend v.2 Features**



Customizing Recommend Email and Subject

Kmita tell Friend v2 sends email to the recommender's friends. The text which is sent is specified by you. You can also take input from the visitor.

The name of the friends and recomender can be included in the emails.

Recommend Email Subject

The format of the Recommend email can be modified as per your requirement. You can change the way the values are represented in the emails and also change the location, sequence, color, company logo, etc.

You can also use Kmita Tell Friend default template (Simple tabular data with field names and field values in the sequence they are submitted by the form).

Select Font Size B I U x x²

T [Icons] HTML

Dear [[FNAME]],

How are you?

[[COMMENTS]]

I've just visited [[URL]] and thought that you might be interested too.

Regards,
[[INAME]]

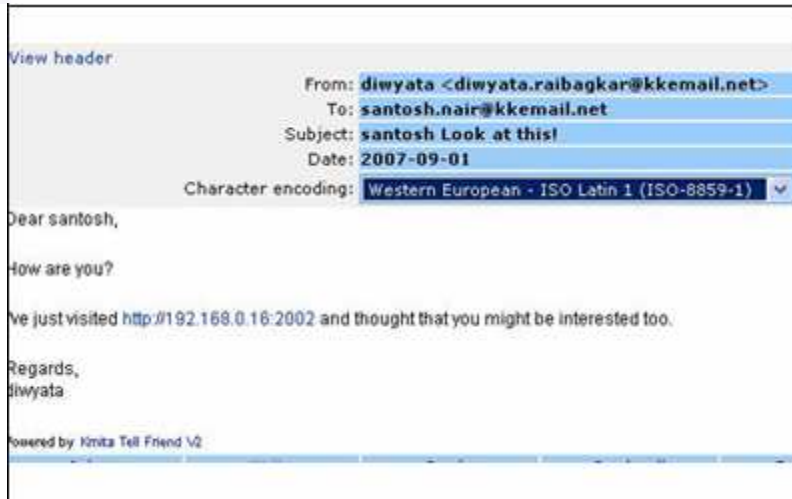
Powered by [Kmita Tell Friend V2](#)

The dynamic URL must begin with :

You can substitute [[URL]] dynamically from the form page. To prevent spammers adding their URL, the URL must begin with your domain name.

Maximum Character length

For Ex.:



[[re_Email]] is used if you want sender's email address to be the sending email address.

The format of your recommend email can be modified as per you requirements. You can change the way the values are represented in the emails and also change the location, sequence, color, etc.

Variables which are passed from the form and can be used in the email:

Email Tags	Form Field Names	Description
[[NAME]]	name	Sender's Name
[[EMAIL]]	email	Sender's Email Address
[[FNAME]]	fname[]	Friend's Name
[[FEMAIL]]	femail[]	Friend's Email Address
[[COMMENTS]]	comments	Comments entered by the sender
[[URL]]	targetpage	The URL which is recommended.
[[PASS1]]	pass1	Custom variable to be passed
[[PASS2]]	pass2	Custom variable to be passed
[[PASS3]]	pass3	Custom variable to be passed
[[PASS4]]	pass4	Custom variable to be passed



Customizing your Sender's Email and Subject

You can send a customized email to the visitor who recommends your website.

Kmita Tell Friend v.2 allows you to customize how you send your email to your visitor and is template based.

Variables which are passed from the form and can be used in the email :

Email Tags	Form Field Names	Description
[[NAME]]	name	Sender's Name
[[EMAIL]]	email	Sender's Email Address
[[FNAME]]	fname[]	Friend's Name
[[FEMAIL]]	femail[]	Friend's Email Address
[[COMMENTS]]	comments	Comments entered by the sender
[[URL]]	targetpage	The URL which is recommended.
[[PASS1]]	pass1	Custom variable to be passed
[[PASS2]]	pass2	Custom variable to be passed
[[PASS3]]	pass3	Custom variable to be passed
[[PASS4]]	pass4	Custom variable to be passed



Customizing Admin Email

You can send a customized email containing details of who recommend whom and what.

You can provide administrator's email and subject.

The administrator can receives email about the time of submission, IP address, recommender's name and email address, friends name and email address.

General Settings | Recommend Email | Sender's Email | **Admin Email** | Data Storage

Admin Email

Kmita Tell Friend can send email containing details of who recommended whom and what.

Administrator Email Address:

Receive recommend notification? Yes No

Admin Email Subject:

Write your email text below. All variables are active in this email text

Notification from Kmita Tell Friend:

URL	[[URL]]
Recomender's Name	[[NAME]]
Recomender's Email	[[EMAIL]]
Comments	[[COMMENTS]]
Friend's List	
[[ROWS]]	



Variables which are passed from the form and can be used in the email :

Email Tags	Form Field Names	Description
[[NAME]]	name	Sender's Name
[[EMAIL]]	email	Sender's Email Address
[[FNAME]]	fname[]	Friend's Name
[[FEMAIL]]	femail[]	Friend's Email Address
[[COMMENTS]]	comments	Comments entered by the sender
[[URL]]	targetpage	The URL which is recommended.
[[PASS1]]	pass1	Custom variable to be passed
[[PASS2]]	pass2	Custom variable to be passed
[[PASS3]]	pass3	Custom variable to be passed
[[PASS4]]	pass4	Custom variable to be passed





Data storage in Text File and in MySQL Database

Kmita Tell Friend v2 allows you to store the form details in a text file and MySQL database.

Setting Up your MySQL database: Login to your MySQL database

In case have not created database before or in case you need to build a new one,

Then go to

Administration Home > Kmita Tell Friend List of Forms > Edit Form

And select "Data Storage" Tab.

Click on 'yes' if you want to store form data to file and add to Mysql database.

Fill the exact values for the Mysql username, password and Mysql database. And click on 'save settings'.

[Administration Home](#) > [Kmita Tell Friend List of Recommend Forms](#) > Edit Form [add0.php]

You can edit the settings by clicking on the tabs below. On making changes click 'Save Settings' on the page.

[General Settings](#) [Recommend Email](#) [Sender's Email](#) [Admin Email](#) **[Data Storage](#)**

Data Storage

Kmita Tell Friend adds the data to a data file and can also add data to MySQL database.

Add form data to file ? Yes No

MySQL Settings

Add to MySQL Database Yes No

MySQL Username

MySQL Password

MySQL Host

MySQL Database



Report Generation

You can see number of people who referred your website using this form.

Report tab shows the referrer and the person who is referred with their email address

If MySQL is enabled, you can track number of times recommendations have taken place, who visited your website.

Database Enabled	Yes <input checked="" type="checkbox"/>	
Database Name	newkmita	
Tables	kmitatf_referred <input checked="" type="checkbox"/> (48) kmitatf_sender <input checked="" type="checkbox"/> (47)	
Report	Email List	
Report		
This tab show the referer and the person who is referred along with their email addresses.		
From Date: 2007-08-04	To Date: 2007-9-6 <input type="button" value="Show"/>	
Sender: diwyata [diwyata.raibagkar@kkemail.net]		
No. of references : 1		
Name	Email	Date
santosh	santosh.nair@kkemail.net	2007-09-04 10:29:20
Sender: diwyata [diwyata.raibagkar@kkemail.net]		
No. of references : 1		
Name	Email	Date
santosh	santosh.nair@kkemail.net	2007-09-04 10:29:40
Sender: diwyata [diwyata.raibagkar@kkemail.net]		

Email tab shows the link for the

1. Sender's Email Address
2. Referred Email Address
3. All Email Address

You can open or download this in the .CSV format.



Kmita Admin

[Change Password](#)

[Administration Home](#) > [Kmita Tell Friend List of Recommend Forms](#) > Report for : [add0.php]

You can see the number of people who referred your website using this form. This report will only be seen if you have provided MySQL details.

Database Enabled	Yes ✓
Database Name	newkmita
Tables	kmitatf_referred ✓ (46)
	kmitatf_sender ✓ (45)

[Report](#) [Email List](#)

Email List

[Senders Email Addresses](#)

[Referred Email addresses](#)

[All Email Addresses](#)



Chapter 6 **The HTML Recommend Form**



The Form

To get the basic HTML code required to be included in the HTML form, go to

Administration Home > Kmita Tell Friend List of Recommend Forms

Click “HTML Code” in front of the name of the form you are setting up.

The screenshot shows the Kmita Admin interface. At the top left is the 'Kmita Admin' logo. On the top right is a 'Change Password' link. Below the logo is a breadcrumb trail: 'Administration Home > Kmita Mail List of Forms'. A paragraph of text reads: 'Find the list of all the form processing setups below. You can edit the form processing settings and delete.' Below this is a link: 'To create a new Form Click here'. A table with three columns is shown: 'File Name', 'File Size', and 'Actions'. The table contains one row with the file 'contact0.php', a size of '2.371 KB', and two links: 'HTML Code' and 'Change Settings'. A mouse cursor is pointing at the 'HTML Code' link. At the bottom of the page is a copyright notice: '© KKE Info Media 2006'.

File Name	File Size	Actions
contact0.php	2.371 KB	HTML Code Change Settings

You can download the HTML code and paste on the page where you wish to have the recommend form.



HTML Code : Use this code.

```
font-size: 10px;  
color: #2D2D2D;  
background-color: #F0F0F0;  
border: 1px solid #D5D5D5;  
margin-top: 2px;  
}  
-->  
</style>  
<form id="form1" name="form1" method="post" action="/kmitat/submit.php">  
<table width="300" border="0" cellpadding="2" cellspacing="0" class="sender">
```

[Back](#)

Your Name	Your Email Address
<input type="text" value="Your Name"/>	<input type="text" value="Your Email Address"/>
Friend's Name	Friend's Email Address
<input type="text" value="Friend's Name"/>	<input type="text" value="Friend's Email Address"/>
<input type="text" value="Friend's Name"/>	<input type="text" value="Friend's Email Address"/>
<input type="text" value="Friend's Name"/>	<input type="text" value="Friend's Email Address"/>
<input type="text" value="Friend's Name"/>	<input type="text" value="Friend's Email Address"/>

Comments / Message to your friends.

Enter the characters shown in the above image [0-9, A-F]:



Dynamic URL passing

If you have a website of say 100 pages, it is practically impossible to create 100 form configurations. For this Kmita Tell Friend accepts URL from the referring page. This is very simple if you follow step by step.

1. If your page's name is "**recommend.html**" , rename it to a file with "**.php**" extension.
So now it will look as **recommend.php**
2. Change the following fields

```
<input name="targetpage" type="hidden" id="URL" value="http://www.sample.com/" />
```

To

```
<input name="targetpage" type="hidden" id="URL" value="<? echo $_GET[url]; ?>" />
```

This is all for the form side.

- 3 On the page which links to this page, you need to change the link to as shown below.

```
<a href="recommend.html">Recommend this page</a>
```

To

```
<a href="recommend.html?url=http://www.sample.com/article.html">Recommend  
this page</a>
```

Follow these three steps and that's done!



Chapter 7 **Changing SMTP Settings**



By default, Kmita Tell Friend v.2 uses PHP's mail() function. If your webhost has disabled the mail function, you can use your SMTP server to send the emails.

To view the settings, go to

Home > SMTP Settings

In the admin panel.

A screenshot of the 'Kmita Admin' interface. The page title is 'Admin' with a 'Change' link. The breadcrumb trail is 'Home > SMTP Settings'. The main content area contains the question 'Use SMTP Server?' with two radio buttons: 'Yes' (unselected) and 'No' (selected). Below the radio buttons is a 'Save Settings' button. At the bottom of the page, there is a copyright notice: '© KKE Info Media 2006'.

To enable sending emails through SMTP server, Click on Yes.



Kmita Admin [Change](#)

[Home](#) > SMTP Settings

Use SMTP Server? Yes No

SMTP Host

Does your SMTP Server require authentication? Yes No

SMTP Username

SMTP Password

Fill the required details in the form and press "Save Settings"

Kmita Admin [Chan](#)

[Home](#) > SMTP Settings

Use SMTP Server? Yes No

SMTP Host

Does your SMTP Server require authentication? Yes No

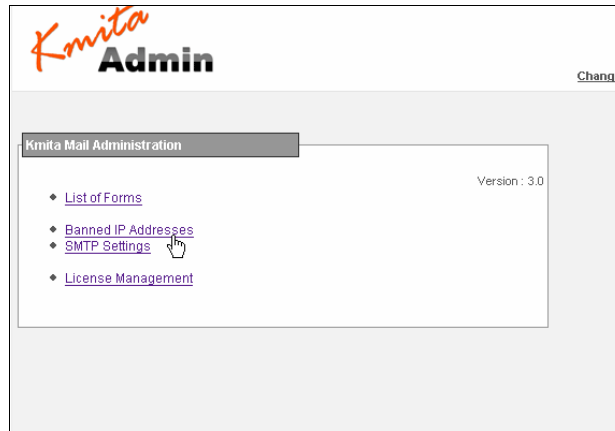
SMTP Username

SMTP Password



Blocking IP addresses

Click on “Banned IP Addresses” in the menu as shown below.



Add the IP addresses you wish to block. Separate each IP address using a comma “,” or a line break “Enter key”

Once you have entered the list, press “Save”.



Chapter 8 **Other Options and Settings**



Changing the Kmita Admin Language

In Kmita Admin, the language of the complete Admin Panel can be changed.

Just copy the language file from the "**Language Files**" directory in **kmitaadmin** directory and save it in **kmitaadmin** directory.

Now, find and delete the earlier "**admin_lang.php**".

Rename the file you copied from "**Language Files**" as "**admin_lang.php**".